

DOCUMENTS OF THE GENERAL FACULTY

PROPOSED CHANGES TO THE ACADEMIC POLICY AND PROCEDURE SECTION IN THE JACKSON SCHOOL OF GEOSCIENCES CHAPTER IN THE *UNDERGRADUATE CATALOG 2016-2018*

Dean Sharon Mosher in the Jackson School of Geosciences has filed with the secretary of the Faculty Council the following changes to the *Undergraduate Catalog, 2016-2018*. The secretary has classified this proposal as legislation of *exclusive* interest to only one college or school.

The Committee on Undergraduate Degree Program Review recommended approval of the changes on January 6, 2016, and forwarded the proposal to the Office of the General Faculty. The Faculty Council has the authority to approve this legislation on behalf of the General Faculty. The authority to grant final approval on this legislation resides with UT System.

If no objection is filed with the Office of the General Faculty by the date specified below, the legislation will be held to have been approved by the Faculty Council. If an objection is filed within the prescribed period, the legislation will be presented to the Faculty Council at its next meeting. The objection, with reasons, must be signed by a member of the Faculty Council.

To be counted, a protest must be received in the Office of the General Faculty by January 20, 2016.



Hillary Hart, Secretary
General Faculty and Faculty Council

acquisition of required knowledge and skills. Including this information in the undergraduate catalog is intended to emphasize its importance as well as establish an expectation for Jackson School students.

3. THIS PROPOSAL INVOLVES (Please check all that apply)

- | | | |
|--|---|---|
| <input type="checkbox"/> Courses in other colleges | <input type="checkbox"/> Courses in proposer's college that are frequently taken by students in other colleges | <input type="checkbox"/> Flags |
| <input type="checkbox"/> Course in the core curriculum | <input type="checkbox"/> Change in course sequencing for an existing program | <input type="checkbox"/> Courses that have to be added to the inventory |
| <input type="checkbox"/> Change in admission requirements (external or internal) | <input checked="" type="checkbox"/> Requirements not explicit in the catalog language (e.g., lists of acceptable courses maintained by department office) | |

4. SCOPE OF PROPOSED CHANGE

- a. Does this proposal impact other colleges/schools? Yes No
If yes, then how?
- b. Do you anticipate a net change in the number of students in your college? Yes No
If yes, how many more (or fewer) students do you expect?
- c. Do you anticipate a net increase (or decrease) in the number of students from outside of your college taking classes in your college? Yes No
If yes, please indicate the number of students and/or class seats involved.
- d. Do you anticipate a net increase (or decrease) in the number of students from your college taking courses in other colleges? Yes No
If yes, please indicate the number of students and/or class seats involved.

If 4 a, b, c, or d was answered with yes, please answer the following questions. If the proposal has potential budgetary impacts for another college/school, such as requiring new sections or a non-negligible increase in the number of seats offered, at least one contact must be at the college-level.

How many students do you expect to be impacted?

Impacted schools must be contacted and their response(s) included:

Person communicated with:

Date of communication:

Response: Pending

- e. Does this proposal involve changes to the core curriculum or other basic education requirements (42-hour core, signature courses, flags)? If yes, explain:

If yes, undergraduate studies must be informed of the proposed changes and their response included:

Person communicated with:

Date of communication:

Response:

- f. Will this proposal change the number of hours required for degree completion? If yes, explain:

5. COLLEGE/SCHOOL APPROVAL PROCESS

Program approval date: May 6, 2015

Dean's Scholars approval date (for changes to Option II): N/A

College approval date: May 6, 2015

PROPOSED NEW CATALOG TEXT:**ACADEMIC POLICIES AND PROCEDURES****Mathematics Placement**

Mathematics, in the form of calculus or statistics, is required for all geological sciences degrees. To enroll in a calculus or statistics course, students must first take the mathematics placement exam. All incoming Jackson School students are required to complete this placement exam before the start of fall classes, preferably during summer orientation.

Minimum Scholastic Requirements

The student must earn a cumulative grade point average of at least 2.00 in all courses taken at the University of Texas at Austin (including credit by examination, correspondence, and extension) for which a grade or symbol other than *Q*, *W*, *X*, or *CR* is recorded. In addition, the student must earn a grade point average (~~GPA~~) of at least 2.00 in geological sciences courses taken at the University and counted toward the major requirement. The student must earn a grade of at least *C-* in each course used to fulfill any of the requirements for the degree. For more information about grades and the grade point average, see *General Information*

Academic Probation and Dismissal

Students are expected to make continuous progress toward the degree while maintaining the University minimum scholastic requirements. A student is placed on academic probation if his or her grade point average falls below 2.00. University regulations on scholastic probation and dismissal are given in *General Information*.

Students on academic probation are expected to focus on academic improvement and thus are not allowed to hold student offices (elected or appointed) or to receive college stipends for travel to professional meetings or other college-sponsored events.

Students in the BS Geosystems Engineering and Hydrogeology degree program must maintain the scholastic requirements of the Cockrell School of Engineering. Although GEH students have an active student status in the Jackson School, they are subject to the academic policies and procedures of the Cockrell School.

Repetition of a Course

A student may not enroll in any course in the Jackson School more than twice, even if the course is needed to meet degree requirements, without first obtaining written consent from the Associate Dean for Academic Affairs, in the Undergraduate Student Services Office. The symbol *Q* or *W* counts as an enrollment unless it has been approved by the Associate Dean for Academic Affairs as nonacademic. Undergraduate Student Services Office for nonacademic reasons.

A student who is denied approval to repeat a course in residence at the University will also be denied approval to complete the course by transfer, extension, correspondence, distance education, or credit by examination and then count it towards the degree.

Concurrent Enrollment

Concurrent enrollment is enrollment simultaneously at the University and at another educational institution or

in any combination of correspondence, extension and online or distance education courses. During a long semester students enrolled in the Jackson School of Geosciences are not allowed to take courses at another school or institution or by correspondence or extension at the University unless approved in advance by the Associate Dean for Academic Affairs.

A student in his or her final semester may not enroll concurrently at another institution in any course, including a distance education course, to be counted toward the degree. In the final semester, the student may also not enroll by extension or correspondence in coursework to be counted toward the degree. All transfer, extension, and correspondence coursework must be added to the student's official record before his or her last semester.

Undergraduates in a Graduate Course

The Jackson School encourages undergraduates who excel academically and would benefit from further challenges to enroll in graduate courses. With permission, undergraduates may count graduate courses toward their undergraduate degrees or may reserve them for graduate credit. To enroll in a graduate course, undergraduates must meet the University's eligibility requirements and must receive permission from the course instructor, the graduate adviser for the offering department, and the dean's office. Undergraduates reserving courses for graduate credit must also receive permission from the graduate dean. More information is available in *General Information* under Coursework in the Graduate School and the School of Law.

Petitions for Degree Requirements

Petitions for exceptions to degree requirements, with the exception of the University-wide core curriculum, are handled through the JSG Student Services Office. After meeting with the student, an academic adviser initiates the petition on the student's behalf and routes it to the appropriate faculty. The most common reason for petitioning is to request the substitution of transfer coursework for a specific degree requirement. Final decisions on all petitions are made by the Jackson School dean's office.

Attendance

Jackson School students are expected to attend all meetings of the classes for which they are registered. Students who fail to attend class regularly are inviting scholastic difficulty. In some courses, instructors may have attendance requirements; these should be made known to students during the first week of classes. With the approval of the dean, a student may be dropped from a course with a grade of *F* for repeated unexcused absences.