

**REQUEST TO ADD A TRANSCRIPT-RECOGNIZED UNDERGRADUATE ACADEMIC MINOR
AND/OR REQUEST FOR RECOGNITION ON THE UNIVERSITY TRANSCRIPTS¹**

1. **Type of Proposal**
 - New Transcript-Recognized Minor
 - Change an Existing Transcript-Recognized Minor
 - Delete a Transcript-Recognized Minor
2. **Official Name:** Minor in Studio Art
3. **Proposed Implementation Date:**² August 2018
4. **Field of Study, CIP Code** (administrative unit awarding the certificate):³ 50.0702.00
5. **Statement of Objective:** To serve a wider population of UT students interested in hands-on, studio classes in the visual arts.
6. **Admissions requirement (if any):** GPA of 3.0 or above
7. **Number of Students Expected to Receive the Transcript-Recognized Minor Each Semester:** 25
8. **Anticipated Enrollment Capacity?** 100
8. **Number of Hours Required for Completion:**⁴ 15
9. **Composition of the Minor Faculty Committee (including the committee chair):**⁵

Name of Faculty Member	College/Department	Title at UT Austin	Highest Degree and Awarding Institution
Leslie Mutchler, Committee Co-Chair	Art and Art History	Associate Chair	MFA, Tyler School of Art
Michael Mogavero, Committee Co-Chair	Art and Art History	Assistant Chair	MFA, Maryland Institute College of Art
Awai, Nicole	Art and Art History	Assistant Professor	MA, University of South Florida
Brauntuch, Troy	Art and Art History	Professor	BFA, California Institute of the Arts
Canright, Sarah	Art and Art History	Senior Lecturer	BFA, School of the Art Institute of Chicago
Chesney, Lee	Art and Art History	Associate Professor	MFA, Indiana University
Collette, Anna	Art and Art History	Assistant Professor	MFA, Yale University School of Art
Hauft, Amy	Art and Art History	Professor	MFA, School of the Art Institute of Chicago
High, Timothy	Art and Art History	Associate Professor	MA/MFA, University of Texas
Hubbard, Teresa	Art and Art History	Professor	MFA, Nova Scotia College of Art and Design
Liu, Beili	Art and Art History	Associate Professor	MFA, University of Michigan
Lucas, Kristin	Art and Art History	Assistant Professor	MFA, Stanford University

Perzynski, Bogdan	Art and Art History	Professor	MFA, University of Fine Arts in Poznań
Risley, John	Art and Art History	Professor	MFA, Yale University School of Art
Sawyer, Margo	Art and Art History	Professor	MFA, Yale University School of Art
Smith, Michael	Art and Art History	Professor	BA, Colorado College
Stoney, John	Art and Art History	Associate Professor	MFA, Cranbrook Academy of Art
Sutherland, Dan	Art and Art History	Associate Professor	MFA, Syracuse University
Urban, Jason	Art and Art History	Senior Lecturer	MA/MFA, University of Iowa
Williams, Jeffrey	Art and Art History	Associate Professor	MFA, Syracuse University
Yancey, John	Art and Art History	Professor	MFA, Georgia Southern University

10. Academic Course Requirements:⁶ Use this table to identify the courses that qualify for this minor program.

Course Abbreviation and Number	Course Title	SCH ⁷
ART 350	Philosophy/Theory/Criticism	3
ART 352J	Photography for Minors	3
ART 352C	Painting for Minors	3
ART 352D	Drawing for Minors	3
ART 352E	Figure Drawing for Minors	3
ART 352F	Print for Minors	3
ART 352G	Sculpture for Minors	3
ART 352K	Transmedia for Minors	3

11. Other Minor Requirements: None

13. College/School Approval Process:

Approver: Doug Dempster

Date: February 28, 2017

Title: Dean of the College of Fine Arts

Catalog language; to go in section *Catalogs > Undergraduate > College of Fine Arts > Minor and Certificate Programs*

Minor in Studio Art

The Minor in Studio Art requirements are:

1. Fifteen semester hours of coursework in studio art, chosen from the following:
 - ART 350
 - ART 352J
 - ART 352C
 - ART 352D
 - ART 352E
 - ART 352F
 - ART 352G
 - ART 352K
2. All courses must be taken on the letter-grade basis.

Please include a draft of the catalog copy immediately following the above form. If this is an update of an existing copy, the draft should be based on the text of the current catalog available at: http://www.utexas.edu/faculty/council/pages/catalog_chgs/catcopy.html. Strike through and replace only the specific language to be changed. Submit form electronically to the Office of the General Faculty and Faculty Council at fc@austin.utexas.edu. For questions, please also email or call 471-5936.

¹ Proposed Policy on the Recognition of Undergraduate Academic Minors on Official University Transcripts as Approved by the Educational Policy Committee ([D 10359-10361](#)):

A. Minimum Criteria for Certificate Recognition on the Transcript

- a. The transcript-recognized undergraduate academic minor must be completed in conjunction with an undergraduate degree at the University of Texas at Austin; students pursuing an integrated undergraduate/graduate program must complete the requirements for the minor within one year after completing the undergraduate requirements of their program.
- b. Transcript-recognized undergraduate academic minors must require a minimum of fifteen hours of course work but not more than eighteen hours. None of the specified coursework for the minor can include unnumbered topics courses. Minors will include a minimum of six hours of upper division coursework except in cases where students are pursuing a minor in a foreign language. In those instances, the minor must include at least nine semester hours of coursework beyond first year competence in a foreign language, including at least three hours of upper-division coursework.
- c. At least half of the required course work in the minor must be completed in residence at The University of Texas at Austin.
- d. A student may not earn a minor in the same field of study as his or her major, and at least nine of the hours required for the minor must include coursework not used to satisfy the requirements of the student's major. However, courses in the minor may fulfill other degree requirements such as general education requirements or required elective hours.
- e. Students apply for transcript-recognized undergraduate academic minors at the time they complete their undergraduate degree. Transcript recognition is awarded at that time.

B. Approval Process For Transcript-Recognized Undergraduate Academic Minors

The requirements of transcript-recognized undergraduate academic minors shall be listed in the undergraduate catalog, with proposals reviewed and approved by the Committee on Undergraduate Degree Program Review (CUDPR) and subsequently sent to the Faculty Council as minor legislation for approval. Proposals for these minors are required to obtain prior approval from the sponsoring college(s) or school(s).

Program proposals submitted by the offering unit (e.g., the department or academic program) must include a statement of objective and need (expected demand), anticipated enrollment capacity, academic course and other requirements, the field of study (and CIP code), and the composition of the minor faculty committee, including the committee chair. Proposals for a transcriptable minor should describe the admissions process (if any) for acceptance into the minor. In cases where minors are offered in the same field of study as a major, the faculty of the unit offering the major will de facto constitute the faculty committee for the minor, and the department chair (or designate) will be designated as the committee chair for the minor. The committee must have a minimum of five members, and at least two-thirds of the committee must be tenured or tenure-track faculty.

Once approved, programs are required to submit a report to CUDPR every four years. The report must list the current chair and all committee members and include the number of students completing the minor in each of the prior four years. If the committee plans any changes in the requirements of the minor, these changes should be explained; changes require the same approvals as an original application, that is, approval by the college(s) or school(s), CUDPR, and the Faculty Council.

C. The Certification Process for Students Completing the Requirements for a Minor

Certification of completion of the requirements is done by the program's faculty committee chair (or the department's undergraduate advisor). An application for the certification of completion is initiated by the student and submitted to the chair of the faculty oversight committee at the time they complete their undergraduate degree or the minor program, whichever comes later. Transcript recognition is awarded at that time.

Application for certification must be made directly to the academic unit offering the minor and is not a substitute for the application for graduation required by a student's degree-granting school or college. After approval of the student's application, the Office of the Registrar will be notified so that the minor can be shown on the official transcript.

² Transcript-recognized minors will not appear on the University transcripts until next catalog.

³ Use the federal CIP code selector site to pick a code, <http://nces.ed.gov/ipeds/cipcode>. After all other areas of this form are completed, forward a copy to Information Management and Analysis (IMA) IMA@austin.utexas.edu with a request to verify the CIP code ("CIP CODE" in the subject line). Include your contact information, so an IMA member may contact you with any questions.

⁴ See footnote ¹A.b. above: 15-18 hours are required.

⁵ See footnote ¹B. above

⁶ Note with an asterisk (*) courses that would be added if the transcript-recognized minor is approved. Specify changes to the qualifying courses by noting those no longer qualifying and those now qualifying. (*Add and delete rows as needed.*) If the course numbers and titles change on a regular basis, please indicate the types of courses and number of hours for required for each.

Note with a hashtag (#) courses that require a prerequisite and provide the prerequisite course numbers.

⁷ Semester Credit Hours.